

16 January 2017

Committee	Council
Date	Tuesday, 24 January 2017
Time of Meeting	6:00 pm
Venue	Council Chamber

ALL MEMBERS OF THE COUNCIL ARE REQUESTED TO ATTEND



**for Sara J Freckleton
Borough Solicitor**

Agenda

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**

Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.



	Item	Page(s)
3.	MINUTES To approve the Minutes of the meeting held on 6 December 2016.	1 - 12
4.	ANNOUNCEMENTS 1. When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (staff should proceed to their usual assembly point). Please do not re-enter the building unless instructed to do so. In the event of a fire any person with a disability should be assisted in leaving the building. 2. To receive any announcements from the Chairman of the Meeting and/or the Chief Executive.	
5.	ITEMS FROM MEMBERS OF THE PUBLIC a) To receive any questions, deputations or petitions submitted under Council Rule of Procedure.12. <i>(The deadline for public participation submissions for this meeting is 18 January 2017).</i> b) To receive any petitions submitted under the Council's Petitions Scheme.	
6.	MEMBER QUESTIONS PROPERLY SUBMITTED IN ACCORDANCE WITH COUNCIL PROCEDURE RULES To receive any questions submitted under Rule of Procedure 13. Any items received will be circulated on 24 January 2017. <i>(Any questions must be submitted in writing to Democratic Services by, not later than, 10.00am on the working day immediately preceding the date of the meeting).</i>	
7.	PETITION - SALE OF GASTONS TO TEWKESBURY BATTLEFIELD SOCIETY To consider whether Officers should raise the issues within the Petition through the Borough Plan process and explore with Tewkesbury Battlefield Society, the Tewkesbury School Trust and landowners the potential for improving the Battlefield as a cultural and heritage asset.	13 - 25
8.	MEMBER ALLOWANCE SCHEME 2017/18 To determine the Scheme of Allowances to take effect on 1 April 2017 until 31 March 2018 having regard to the recommendations of the Independent Remuneration Panel.	26 - 34

9. APPOINTMENT OF CIVIC HEADS FOR THE MUNICIPAL YEAR

To recommend the appointment of Civic Heads for the Municipal Year 2017/18.

1. Mayor

It is usual practice that the current Deputy Mayor be appointed Mayor for the ensuing Municipal Year.

2. Deputy Mayor

To receive nominations for the appointment of Deputy Mayor for the ensuing Municipal Year.

(Potted biographies for the nominations received will be placed in the pigeon-holes prior to the start of the meeting)

10. LEAD MEMBER PRESENTATION - FINANCE AND ASSET MANAGEMENT

To receive a presentation from Councillor Dave Waters – Lead Member for Finance and Asset Management.

11. NEIGHBOURHOOD PLANS - WINCHCOMBE AND SUDELEY (COMBINED) AND HIGHNAM

35 - 78

To agree that the 'Winchcombe and Sudeley Combined Neighbourhood Plan' and the 'Highnam Neighbourhood Plan' are made part of the Development Plan for Tewkesbury Borough; and to delegate authority to the Head of Development Services, in agreement with the relevant Qualifying Body, to correct any minor errors, such as spelling, grammar, typographical or formatting errors, that do not affect the substantive content of the plans.

12. HOUSING STRATEGY 2017-2021

79 - 250

To adopt the Housing Strategy 2017-2021.

13. APPOINTMENT OF EXTERNAL AUDITOR

251 - 256

At its meeting on 14 December 2016 the Audit Committee considered a report on the appointment of External Auditors for 2018/19 and **RECOMMENDED TO COUNCIL** that it opt-in to the Public Sector Audit Appointments Ltd (PSAA) as the Sector Led Body (SLB) for the appointment of the Council's External Auditors from 2018/19.

14. COUNTER FRAUD UNIT BUSINESS CASE

257 - 296

At its meeting on 14 December 2016 the Audit Committee considered a report on the business case for the Counter Fraud Unit and **RECOMMENDED TO COUNCIL** that it approve option 3 of the business case to establish a permanent Counter Fraud Unit, subject to similar approval being made at all partner authorities and that, should all necessary approvals not be forthcoming, option 2 be the Council's default position.

	Item	Page(s)
15.	SCHEDULE OF MEETINGS 2017/18	297 - 300
	To adopt a Schedule of Meetings for the 2016/17 Municipal Year.	
16.	ROYAL GARDEN PARTY	
	To agree the nominations for the Council's representation at the Royal Garden Party in May/June 2017.	
	The dates provided are Tuesday 16 May, Tuesday 23 May and Thursday 1 June 2017.	
17.	SEPARATE BUSINESS	
	The Chairman will move the adoption of the following resolution:	
	That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.	
18.	SEPARATE MINUTES	301 - 304
	To approve the separate Minutes of the meeting held on 6 December 2016.	

Recording of Meetings

Please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Mayor will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.